Cole R. Henderson

# SKILLS

I am very organized and task-oriented. I do well working on my own, and am comfortable asking for assistance. I am punctual and feel I work well with others. I am dedicated to helping others when needed and am a very organized person. If you give me specific tasks to do, I will do the best of my ability and get the job done.

# EXPERIENCE

## Needlers Fresh Market, Tipton, IN *- Restock Crew*

July 2019 to October 2019

* Restock food products like fruits, vegetables, potatoes, etc.
* Transport pounds of boxes of food products to the freezer

## Tri-Central Community Schools, Tipton, IN *- Substitute teacher*

AUGUST 2021 to PRESENT

* Assisted in teaching duties

## Forte Residential, Kokomo, IN *- Caregiver*

MAY 2019 - AUGUST 2021

* Work with clients who have a mental disability and help them with social skills.
* I help implement behavior plans for clients who have mental disabilities and lack day-to-day social skills.
* Has experience being around someone who either has a mental disability or a mental health problem.
* Am comfortable being around individuals who either have a disability or mental health issue.

## Carey Services *- Pre-ETS*

November 2022 - PRESENT

* Work with high school students, specifically those who are diagnosed with a disability, and help them develop life skills
* Help them pursue their dream career and learn to become independent

## Jackson Street Commons, Kokomo, IN *- Volunteer/Staff*

SEPTEMBER 2020 - DECEMBER 2020

* Interned as a staff at a non-profit organization and worked with adults who are homeless veterans to help get them back on their feet.
* Intern at a non-profit organization that works with homeless veterans to assist in housing and job opportunities.
* Aided the results in daily activities, restocked the pantry, notified the staff of any issues, organized the filing system, and clean due to COVID-19

## THG Land Surveyors, Kokomo, IN *- Researcher*

SEPTEMBER 2018- PRESENT

* Reached deeds and other documents for use in property surveys
* Tracked account balance levels to ensure proper resources were available to record documents at local government offices

# INTERNSHIPS

* Jackson Street Commons (A non-profit organization where homeless veterans stay to get back on their feet, find a job, pay rent, and go to therapy).
* The Boys & Girls Club (A non-profit organization where kids go after school to do academic work and fun activities while they wait for their parents to pick them up).

**EDUCATION**

## Ivy Tech Community College, Kokomo, IN *- Associate Degree in Human Service*

AUGUST 2019 - MAY 2021

## Tipton High School, Tipton, IN - *Core 40*

SEPTEMBER 2014 - MAY 2018

**AWARDS**

* Dean’s List at Ivy Tech Community College in 2019 and 2020.
* Member of the National Society of Leadership and Success in 2019.

**REFERENCES**

* Taylor Martin - Cheerleader Coach

Phone#:

* Kristi Hinkle - First Deputy Tipton County Surveyor

Phone#: (765) 438-5640

* Korey Henderson - Captain at the Tipton County Sheriff Department

Phone# (765) 620-6413‬

* Amanda Goins - Nurse Practitioner

Phone#: